Meeting of the Board of Directors

Villas de Golf Association, Inc Held in the Clubhouse

**February 22, 2016**

**Regular Membership Meeting Minutes**

***Unapproved***

**Call to Order and Roll Call**

President K. Ward called the meeting to order at 3:05 p.m. 15 Owners in attendance. The following Directors were present:

Kent Ward President Barb Mannette Vice President

Bonnie Boak Treasurer Bernadette Moriarty Secretary

Tom King Director Chuck Burris Director

RPM property manager Leslie Randolph was present.

**Proof of Notice:** Meeting notice had been posted in accordance within Association By-Laws

**Approval of Minutes of Prior Minutes:** The Board meeting minutes of January 18, 2016 were presented. Ms. Moriarty made a motion to accept the minutes as presented. Mr. King seconded the motion. The motion passed unanimously.

**Officers Reports:**

**Treasurer:**  Ms. Boak distributed copies of the Financial Report for the month ending 1.31.2016. Ms. Boak reviewed Budgeted vs. Actual totals for Income and Expenses, along with Reserves, for the month and year to date.

Ms. Boak made a motion to accept the Financial Report as written. Ms. Mannette seconded the motion.

The motion passed unanimously.

**Committee Reports:**

No reports

At this time, Mr. Ward informed the Community of the resignation of Mr. Shafer from the Board of Directors. Mr. Shafer was commended for his ten years of accomplishments and service to the Community.

Chair of the meeting transitioned to Ms. Randolph.

**Old Business:**

**Final Update on the Purchase of the Five New Washers for the Community.** New washers were installed in buildings 2/3(2), 6(2) and 4(1). Previous washers were removed and salvaged for parts that are now in a storage site. Old bases were removed from the previous washers and will be installed to raise the new washers to the level of the dryers. New washers will be evaluated over a 3-6 month period of time before purchasing any additional washers

**Final Update on New Window Installation for Unit 10106.** Installation completed.

**Final Update for Grill Area at Building 7/8.** Project completed

**Final Update on the Power Washing of Carport Tops.** Project completed by Paul Cicula of Better Image Pressure Washing

**Update on All-Phase Paving and Sealing Contract for Community.** All-Phase is currently scheduled, weather permitting, to sealcoat and stripe the property from March 21 thru March 29. A system for moving cars and parking will be posted closer to the initiation of the project.

**New Business**

**Discussion/Vote on the Purchase of New Cabana’s for Pool Area.- T**he Board discussed purchasing a movable base(s) for the pool umbrellas. Mr. King made a proposal to purchase a movable base, at a cost of $100, to evaluate its effectiveness. Once proven, 2 additional bases will be purchased. Mr. Burris seconded the motion. The motion passed unanimously.

**Ratify Vote to Approve Additional Work found by CES Engineering.** - The gutter hangar project began mid-February was completed. While completing the gutter attachments, additional area in need of repair were identified and an estimate was provided. To address these areas of concern, the Board provided an approval via email. Mr. Ward made a motion to ratify the vote to approve additional work identified by CES Engineering. The motion was seconded by Ms. Boak. The motion passed unanimously.

**Discussion/Review/Vote on Westcoast Landscape and Lawns Proposal –** Ms Moriarty reviewed the Westcoast proposal for renewal of select area in the complex. Some areas have been a chronic problem; Ms Moriarty will take soil samples to the Pinellas Extension Center for evaluation. It was also noted that the fence on the north border may be replaced, which would delay installation of plantings at that location. Ms. Moriarty made a motion to accept the Westcoast proposal as written. Mr. Burris seconded. The motion passed unanimously.

**Owner Discussion**

Request received to remove regrowth of ferns in garden area between buildings 2/3,

Request received to mulch palms at Bldg 2.

Recommendation received to provide Otis Elevator, with contact information for Mr. Ward and Mr. Burris, to be used in the event of an elevator failure with occupants in the elevator.

**Adjournment**

There being no further business, a motion was made by Mr.King to adjourn. Motion was seconded by Ms. Boak. Motion passed unanimously. The meeting was adjourned at 3:56 pm